



**CHILDREN'S EDUCATION SOCIETY (Regd.)**

**Administrative Office:**

1st Phase, J.P. Nagar, Bangalore-560 078.  
: 080-26659532, 30410501/02 Fax : 080 - 26548658

**THE OXFORD DENTAL COLLEGE**

**Accredited with 'A' grade by NAAC**

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka & Recognised by Dental Council of India, New Delhi)

Bommanahalli, Hosur Road, Bangalore - 560 068.

Ph: 080-61754680 Fax : 080 - 61754693

E-mail: deandirectortodc@gmail.com Website: [www.theoxford.edu](http://www.theoxford.edu)

Ref No:TODC/073/2016-17

Date:04.07.2016

**Proceedings of the Principal and Chairperson IQAC  
Order**

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2016-17, the cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1	Dr Priya Subramaniam	Principal	Chairperson
2	Mr Shivabasavaiah	Director - Skill Development Center	Member -Management Representative
3	Dr Kenneth Fui Hoo Tan	Head, Dept.of Orthodontics	Member -Teaching Faculty Representative
4	Mrs Sunanda	Office Manager	Member - Non Teaching Faculty Representative
5	Ms Madhulika	Student Council President	Member - UG Female Student Representative
6	Mr. Rajasekhar Reddy	Student Council Vice-President	Member - UG Male Student Representative
7	Dr Lipi Bardia	Student Council Secretary	Member - PG Female Student Representative
8	Dr Nivedan	Student Council Treasurer	Member - PG Male Student member Representative





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### Proceedings of Internal Quality Assurance Cell

#### Agenda:-

1. Re constitution of IQAC as per new guidelines
2. Activities to be conducted by IQAC during the year 2016-17

The 1<sup>st</sup> meeting for the year 2016-17 of IQAC was held on 04-07-2016 by 11.00 am at Board Room of the college.

IQAC coordinator welcomed all the members present.

SL. No.	Name	Designation in the IQAC Committee	Signature
1.	Dr. Priya Subramaniam	Chair Person	
2.	Dr. Leeky Mohanty	Co Ordinator	
3.	Mr. Shivabasavaiah	Member from the Management	Absent
4.	Dr. Sirekha	Associate Dean of Academics	
5.	Dr. Savitha A N	Associate Dean of Administration	
6.	Dr. Malathi	Associate dean of Human Resources	
7.	Dr. Ramakrishna	Associate dean of Examination	
8.	Ms. Sunanda	Administrative officer	
9.	Dr. Sneha	Student Nominee	
10.	Dr. Shilpashree	Alumni	



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After due discussion as per agenda following resolutions were made:

**Agenda: 1**

The IQAC Committee was re-constituted as per new guidelines and following are the members of the Committee. The Members present in the meeting agreed for the decision of the committee

**Composition of the IQAC**

1. **Chair Person:** Dr. Priya Subramaniam
2. **Co Ordinator:** Dr. Leeky Mohanty
3. **Member from the Management:** Mr. Shivabasavaiah
4. **Associate Dean of Academics:** Dr. Sirekha
5. **Associate Dean of Administration:** Dr. Savitha AN
6. **Associate dean of Human Resources:** Dr. Malathi
7. **Associate dean of Examination:** Dr. Ramakrishna
8. **Administrative officer:** Ms. Sunanda
9. **Student Nominee:** Dr. Sneha
10. **Alumni:** Dr. Shilpashree

**Agenda -2**

It was decided to conduct following activities through IQAC from different departments during 2016-17

1. Collect feedback from different Stake holders to analyze and take actionbased analyses report.
2. Faculty development training programs.
3. Numerous Extension Activities.
4. Eco Friendly Campus activities.
5. Capability Enhancement Activities.

Meeting concluded with vote of thanks by IQAC coordinator.

*Priya*  
Chairman  
Internal Quality Assurance Cell



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**Proceedings Internal Quality Assurance Cell**

**Agenda:**

1. Review of MOU's / Linkages / collaborative activities.
2. Review of physical facilities and academic support facilities.
3. Conducting Parent- teachers'meet and review of mentoring system.

The 3<sup>rd</sup> meeting for the year 2016-17 of IQAC was held on 09-01-2017 by 11.00 am at Board Room of the college.

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

SL. No.	Name	Designation in the IQAC Committee	Signature
1.	Dr. Priya Subramaniam	Chair Person	
2.	Dr. Leeky Mohanty	Co Ordinator	
3.	Mr. Shivabasavaiah	Member from the Management	
4.	Dr. Srirekha	Associate Dean of Academics	
5.	Dr. Savitha A N	Associate Dean of Administration	
6.	Dr. Malathi	Associate dean of Human Resources	
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8.	Ms. Sunanda	Administrative officer	
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The committee members discussed issues as per agenda and following are the decision taken

**Agenda:-1**

**Review of MOU's / Linkages / collaborative activities.**

- ❖ During the year 53 Collaborative activities conducted by the institution.
- ❖ The institutions signed 5 MOUs with organizations during the year for Internship, on-the-job training, project work, sharing of research facilities, Students & Faculty Exchange, Sharing of Facility etc.,



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**Agenda: -2**

**Review of physical facilities and academic support facilities.**

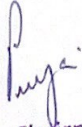
- ❖ It is observed that all 6 classrooms, 5 laboratories and 9 seminar halls are Wi-Fi/ LAN Connected and having ICT facilities.
- ❖ The library is having LIB Software with 2.0 Limited version.
- ❖ It is decided to add additional, 326 e-Books, 42 e-Journals, during the year in the library.
- ❖ The institution is having 60 MBPS bandwidth which is presently sufficient for the functioning.

**Agenda:-3**

**Conducting Parent- teachers' meet and review of mentoring system.**

- ❖ The Chairperson asked the committee chairman to conduct regular parent-teacher meetings and to submit the reports.
- ❖ The committee reviewed functioning of mentor mentee system, the chairman IQAC informed all the mentors to keep individual student wise CPA cards and to produce sample filled in cards during next meeting.

**Meeting concluded with vote of thanks by IQAC coordinator.**

  
Chairman  
Internal Quality Assurance Cell



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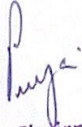
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**Agenda:-3**

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**Proceedings Internal Quality Assurance Cell**

**Agenda:**

1. Submission and review of Annual Quality Assurance Report for the year 2016-2017
2. Action plan for 2017-18.

The 4<sup>th</sup> and final meeting of the year 2016-17 of IQAC was held on 15-05-2017 by 11.00 am at Board Room of the college.

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

SL. No.	Name	Designation in the IQAC Committee	Signature
1.	Dr. Priya Subramaniam	Chair Person	
2.	Dr. Leeky Mohanty	Co Ordinator	
3.	Mr. Shivabasavaiah	Member from the Management	Absent
4.	Dr. Sreerikha	Associate Dean of Academics	
5.	Dr. Savitha A N	Associate Dean of Administration	
6.	Dr. Malathi	Associate dean of Human Resources	
7.	Dr. Ramakrishna	Associate dean of Examination	
8.	Ms. Sunanda	Administrative officer	
9.	Dr. Sneha	Student Nominee	
10.	Dr. Shilpashree	Alumni	

Following are the decisions taken

**Agenda:-1**

**Submission and review of Annual Quality Assurance Report for the year 2016-17**

- ❖ The IQAC reviewed the total Annual Quality Assurance Report for the year 2016-2017 and approval was given to place before the governing council.
- ❖ IQAC reviewed AQAR for 2016-17 and following are the activities conducted by different committees as per the suggestions of IQAC.



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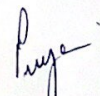
- Value added courses conducted –09
- Total number of permanent faculty – 106
- Online feedback collected from all stakeholders.
- Workshops/Seminars Conducted on Intellectual Property Rights- 03.
- Research Publications in the Journals notified on UGC website - 18.
- Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index -03
- No of workshops/seminars attended by faculty at state level06, National level16, International level08.
- No of faculties presented paper - 02
- Extension activities conducted during the year -28.
- 233 Students and all faculties participated in Swatch Bharath, Aids Awareness and programs related to Gender Issues.
- 5MOU and 53 Collaborative activities are signed.
- 04 Capability enhancement and development Activities conducted.
- 206 Students benefitted by guidance for competitive examination and career Counseling.
- 09 Professional development and 02 administrative training programmes organized by the College for teaching and non-teaching staff.
- BDS Result- total pass percentage is – 77.5%
- MDS Result – total pass percentage is –96.60%

Agenda: -2

Action plan for 2017-18.

1. To strengthen encourage the students to involve in research and development
2. To set specific and realistic goals for the students and to create a customized study plan.

Meeting concluded with vote of thanks by IQAC coordinator

  
Chairman  
Internal Quality Assurance Cell